Algorithm for online enrollment for international students

Step 1.	The applicant sends the following documents to pk@tnpu.edu.ua: 1. Application for enrollmnent (filled out and signed). 2. Scan-copy of the applicant's international passport. 3. Scan-copy of the applicant's certificate (diploma) about previous education and supplement to this certificate (diploma). Please note!!! the documents mentioned in point 3 must be translated either into Ukrainian or into English. Notarization is not required atthis stage. 4. Scan-copy of filled out and signed Consent to personal data processing.
Step 2.	The applicant gets an Invitation for study. Estimated time – 6 working days.
Step 3.	The applicant makes payment for a package of information support services to the account of the Ukrainian State Centre for International Education.
Step 4.	The applicant gets a study visa of D type (valid for 90 days).
Step 5.	The applicant sends the following scanned copies to pk@tnpu.edu.ua: 1. International passport – notarized translation into Ukrainian language. 2. Legalized/ apostilled certificate (diploma) of previous education with notarized translation into Ukrainian language. 3. Legalized/ apostilled Supplement to the certificate (diploma) of previous education with notarized translation into Ukrainian language.
Step 6.	The University makes the registration of the applicant's documents and arranges the entrance examinations dates.
Step 7.	The applicant takes entrance examinations online. The partner organization identifies the applicant. Before the exms, the applicant shows his passport towards the camera so the University can make identification as well. The partner organization makes video recording of the whole procedure of entrance examinations.
Step 8.	The partner organization sends the video recording of the entrance examinations within 2 days after the examinations took place.

Step 9.	The University sends an account for tuition fee payment to the applicant.
Step 10.	The applicant makes tuition fee payment and sends the hard copies form Step 5 to the University by post.
Step 11.	The applicant sends scan-copies of the receipt of tuition fee payment and a confirmation of sending the hard copies of educational documents. Please note!!! The confirmation should include the content of the post.
Step 12.	The University makes enrollment and signs the Agreement on the provision of educational services.